

Caritas Wu Cheng-chung Secondary School
2019-2020 Scholastic Year Parent Circular No.12
Matters of Participation in Co-curricular Activities

4th September, 2019

Dear Parents/Guardians,

In order to foster whole-person education and encourage students' development in multiple intelligences, the school has, as always, offered a wide variety of Co-curricular Activities for students to participate in. Please take note of the following:

Co-curricular Activities Policy

1. Students' performance in any activity is evaluated and recorded in the Student Report.
2. Students must be punctual. In case of leave for medical or any other reasons, a parent's letter should be submitted to the school for approval. If a student would like to withdraw or change groups in the middle of a year, a parent's letter should be submitted to the school for approval. All fees collected would not be refunded.
3. If there is any financial difficulty, parents can apply for assistance for the activity from the Student Activities Support Grant (SAS Grant). Students have to get a form from their respective group teachers. The completed form must be submitted to the teacher-in-charge for approval. Those who have received full subsidy from the Student Financial Assistance Scheme or Comprehensive Social Security Assistance Scheme (please submit copies of the certificates) would be given priority. Subsidies would be given to the applicants according to each family's financial situation.

Application Procedure

1. Parents and students are advised to read the list of Co-curricular activities overleaf. Please note down the selected activity groups and submit the form to the class teacher on or before 5th September.
2. Those applicants selected to join the group have to get a Participation in Co-curricular Activity Circular with the details of the activity from the teacher concerned. Membership of the group is confirmed when students submit the parent reply slip and the fee to the teacher concerned on or before the deadline assigned.

Yours faithfully,



Dr. Chung Chi Yuen, Stanley
Principal



2019/2020 Scholastic Year Parent Circular No.12 Reply Slip

Biblical Quote: Blessed are the merciful: for they shall be shown mercy (Mt. 5:7)

Dear Principal Chung,

I acknowledge receipt of the circular about Participation in Co-curricular Activities, and my child *will /will not participate in the activities listed in the table:

Choice	1	2	3	4
Code				
Name of Group				

Student's Name: _____ Class: ____ Class No.: ____

Student's Phone Number: _____

Parent/Guardian's Name: _____

Parent/Guardian's Signature: _____

Emergency Telephone Number: _____

Co-curricular Activity Groups (Year 2019-2020)

Code	Group	Teacher-in-charge	Venue	Day of Meeting	Time	Fee
E01	Basketball Team	Mr. Ng Ka Sing Mr. Wong Pan Man Ms. Chong Sin Ching Basketball Coach	Covered Playground	Tuesday Thursday	4:00pm-6:00pm 3:30pm-5:30pm	Free (Team uniform not included)
E02	Badminton Team	Mr. Hung Kim Wan Ms. Wong Tsz Ching Coach Ng	Hall	Monday	2:40pm-4:40pm	Free (Team uniform and Racket not included)
E03	Table Tennis Team	Mr. Au Yeung Tsz Wing Coach Chan	G07	Monday	2:40 pm-4:40pm	Free (Team uniform and Racket not included)
E04	Long Distance Running	Mr Ting Ka Ngai Ms Au Ka Lai Running Coach	Southern/Central District	Monday	2:40pm- 5:00pm	Free
E05	Football Team	Mr. Yan On Ting Mr. Wong Wai Man Coach Wu	Rooftop Playground / Southern District Playground	Friday	3:30pm-5:00pm	Free (Team uniform not included)
E06	Dance Team	Ms. Wong Ching Man Coach Tsang	Dance Room	Monday	2:40pm- 4:10pm	Free
E07	Creative Music	Mr. Chan Hoi Wang Ms. Lau Hay Man	Music Room	Thursday	3:30pm- 5:00pm	Free

Subject and Functional Activity Groups

No.	Group	Subject/Group	Teacher-in-charge
B01	Chinese Club	Chinese	Ms. Lo Mei Suet
B02	English Club	English	Ms. Ng Hiu Kin, Ms. Neelam
B03	Mathematics Club	Mathematics	Ms. Lam Lai Kwan
B04	Science Club	Science	Ms. Lo Hiu Suet
B05	Biblical Knowledge Club	Religion	Ms. Cheng Lam Lai
B06	Putonghua Recital Group	Putonghua	Mr. Yan On Ting
B07	Music Club	Music	Mr. Chan Hoi Wang
B08	Prefect Body	Discipline	Mr. Yiu Chi Shing, Ms. Choy Wa Kwan
B09	Hand in Hand Group	Guidance	Mr. Yan On Ting, Ms. Wong Ching Man
B10	Spartans	Guidance	Ms. Au Ka Lai, Mr. Wong Pan Man, Ms. Lau Hay Man, Mr. Ma Ho Yee
B11	Student Librarians	Library	Ms. Yeung Tsz Yan
B12	School Ambassador	Community	Ms. Ng Hiu Kin, Mr. Ting Ka Ngai , Ms. Choy Wa Kwan, Ms. Au Ka Lai, Ms. Cheng Lam Lai
B13	Caring Ambassadors	Guidance	Ms. Lam Lai Kwan